**KIRBYVILLE HOUSING AUTHORITY**

**SMOKE DETECTION EQUIPMENT POLICY**

DEFINITION: Smoke detection equipment refers to device(s) installed or extant within a building on the premises of the Kirbyville Housing Authority that is intended to provide warning against elements of fire hazard, and covers any such device placed there by the authority of KHA.

1. All dwelling units as the Kirbyville Housing Authority are required by law to have installed within the premises smoke detecting devices.

2. All other devices installed for the purposes of this policy which may be installed at a future date will be covered under this policy in the same manner of the smoke detecting devices.

3. Residents may not tamper with smoke detecting (or any other such device) in ANY way. This means that residents may not remove batteries or undo wires that make the device operational, no matter what the problem may be.

4. Malfunctioning smoke detection (or other) devices must be reported to the management immediately. If necessary, leave a message on the answering machine or contact staff after hours to report.

5. HA staff will conduct regular inspections of smoke detecting (or other) devices. Under some circumstances, these inspections may be unannounced.

6. After November 1, 1999 any resident in whose apartment any of the above-named devices are found disconnected will result in a fine of $100 to the resident, payable by check or money order, and be served notice of termination of lease if any continued violations occur.

7. All persons who are residents as of November 1, 1999 must sign this policy and return a copy to the office of the Housing Authority by December 31, 1999. Refusal to do so may cause the termination of your lease. All new residents must sign this policy at lease-up.

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**RESIDENT SIGNATURE DATE**